

Syosset Camera Club - Website Policy & Guidelines

June 22, 2017

Website Purpose

The purpose of the website is to provide information about club activities, Executive Board approved photography related resources and to showcase members work.

Webmaster

The Webmaster has the ultimate control of the design of the website.

Protocol

The webmaster will receive information to be posted from the Executive Board members.

The Webmaster can post routine club information such as but not limited to meeting dates or reminders without a formal Executive Board approval.

The Webmaster will receive images for the Members Gallery from the club membership.

All communications received through the Contact Form on the website will be shared with the Executive Board for their review, comment or action.

Members Gallery

Images: Members may submit any image(s) for which they are the original maker/creator. Images will remain posted for the club calendar year. Members can elect to keep the same images posted in the gallery from year to year or submit new images for each club year.

Update Procedure: The Members Gallery will be updated 3x a club year; September through June. The Webmaster will send out an email to the President to be used as a mass email to the membership regarding "Call for Images for the Members Gallery" with the Posting Window deadline dates & general guidelines for photos. No postings will occur after the deadlines.

Three (3) Posting Windows will enable each member to add additional images to the members gallery for a total of six (6) images posted by the end of the club year.

Posting Window: The posting Window is defined as a time period of 30 days that will be announced to the membership via a mass email from the President during which time club members can send their selected images to the

webmaster.

Typical Posting Window Dates

September 1-30

January 1-31

June 1-30

Each member can submit two (2) images during each posting window.

Organization: Member Images will be organized to appear in random order. Two thumbnails will appear in the gallery per member. Additional images will be placed on a member page with a link to that page appearing in the Members Gallery. The Webmaster reserves the right to change the design of the gallery without approval.

Links Page

All requests for links to non-member pages to be added to the website must be approved by the Executive Board.

Members may request to have a link posted on the club's website pointing to their website image gallery. The gallery images must conform to the club's content guidelines.

Liability

The Syosset Camera Club's members, Webmaster and Executive Board are not responsible for any content on non-club pages once a viewer navigates from a link on the club's website.

Image Guidelines

Content: The Syosset Camera Club is a family friendly club. As such, the Webmaster reserves the right to refuse to post any image or information containing images deemed unsuitable for viewing by viewers of all ages.

Images must conform to the club's competition guidelines or as identified in the email from the webmaster

Members may choose to watermark their images with their name.

Members will email their images to the email address identified in the "Call for Member Gallery Images" email from the Webmaster.